



Downtown Hammond Council 2011 Browse to the Beat Sidewalk Sale Vendor Registration

Location: Downtown Hammond, Indiana

Booths will be located along Williams Street & Hohman Avenue
(Next to It's Just Serendipity) 5630 Hohman Avenue

Date/Time: Saturday, August 13, 2011 from 10am – 4pm

Set up: 8 - 9:30 am Teardown begins at 4pm

Cost: 10X10 Booth Space \$20.00/ 20X20 Booth Space \$35.00

The DHC **DOES NOT** supply tents/canopies/tables

Event activities include: "The Chris & Lou Band" performing the music of the 60's & 70's 1-4 pm
Participate in The Mop Top contests: Look-A-Like, Coloring, Singing, & Trivia (WIN PRIZES) Kids Games-Sidewalk Sale-Vintage Cars
Purchase Beatles merchandise... Far Out! Enjoy fabulous food by EL Taco Real Restaurant

Additional info at www.downtownhammond.org

Please complete this form and the Vendor Contract on the reverse and return it along with your check
(Made payable to **Downtown Hammond Council**). **Drop off or Mail to:**

It's Just Serendipity C/O DHC Coordinator Karen Maravilla, 5630 Hohman Avenue, Hammond, IN 46320

For questions or information you may reach Karen @ 219-512-4298

Space reservations by August 5, 2011 After August 5, only cashier's check or money order accepted.

Vendor Name: _____

Contact Person: _____

Mailing Address: _____

City, State, Zip: _____

Phone (day): _____ Phone (evening): _____

Fax: _____ E-mail (Required): _____

Please check appropriate category & description items for sale at your booth:

Arts/Crafts: _____

Antiques: _____

Garage Sale: _____

Direct Sales: (Avon, Pampered Chef, Tastefully Simple, Etc.) _____

Food: _____

Note: All food vendors must have required permit from the Lake County Health Department. Call 219-755-3661

Monday – Friday 9 am to 4 pm. Permit **MUST** be provided at event check in before set up is allowed!

1. The Vendors Display Booth must be kept neat and clean. All packing boxes, supplies and personal food containers must be hidden from the public view.
2. Vendors must supply their own tents, displays, chairs, tables, props and table coverings.
3. Registration forms received without appropriate booth fees will not be considered. Payment made by check, money order, or cashier's check only by August 5. After August 5, cashier's check or money order only. No cash or credit cards accepted for registration at any time.
4. Registrants will receive confirmation of their acceptance via email. No refunds will be made once confirmed as a Vendor for event.
5. Vendors are responsible for set up, operation, maintaining, and dismantling of booth. Set up is between 8-9:30 am. Tear down must not begin until 4 pm. NO EXCEPTIONS! DHC will enforce this rule. Vendor(s) will not be allowed to return for future DHC events if tear down begins sooner than 4 pm.
6. If applicable, Vendor is responsible for all taxes owed. Indiana sales tax rate is 7%.
7. Vendors must park vehicles in assigned parking area **immediately** after unloading.
8. No utility service (such as electrical or water hook-up) is available.
9. No Alcoholic Products allowed.
10. Vendor must remove all property, goods, and materials brought into the event area. Vendor shall leave said space clean and free from all rubbish The DHC shall in no way be liable for the Vendor's failure to make provisions to safeguard all materials, equipment, and displays at all times. The Vendor agrees to indemnify and hold harmless DHC for any such failure to make these provisions.
11. In the event that the premises or booth space are destroyed or damaged by fire, or unavailable due to circumstances beyond the control of the DHC, Vendor shall have no cause of action or claim for damages or compensation against the DHC except for control of the DHC, Vendor shall have no cause of action or claim for damages or compensation against the DHC except for the return of any amount previously paid and in such an event, the agreement shall be terminated.

WAIVER/LIABILITY STATEMENT

The forgoing information is complete and true to the best of my knowledge. I understand that should I act in a manner that is unsafe to me, other participants, or staff, I may be excluded from the event. I, the above-named Vendor ("Vendor"), agree to indemnify, to protect, and to hold harmless The Downtown Hammond Council, its members, agents, and volunteers and The City of Hammond, Indiana from any claim or liability whatsoever, including, but not limited to, any loss, damage, defacement or destruction caused by Vendor and/or its agents. I acknowledge that the Downtown Hammond Council, and the City of Hammond, Indiana provide no insurance for the benefit of Vendor, or against the acts or omissions of the Vendor, its agents or employees. All Insurance for Personal Property, Public Liability, and Personal Injury must be carried by the Vendor. I hereby release and discharge the Downtown Hammond Council, the City of Hammond, together with the officers, employees, board members and agents of both the Downtown Hammond Council and the City of Hammond, for any injury, damage, loss, or theft occurring as a result of my participation in this Downtown Hammond Council Browse to the Beat Sidewalk Sale event. I hereby grant to the Downtown Hammond Council the right to photograph me and use the photo and/or other digital reproduction for publication processes, whether electronic, print, or digital. Garbage will be securely bagged and protected from animals and spillage.

Signature: _____ Date: _____ Printed Name: _____

~PLEASE SAVE THESE DATES FOR FUTURE DHC EVENTS~

6th Annual Downtown Hammond Council Bizarre Bazaar

NEW LOCATION FOR 2011- HARRISON PARK/HOHMAN AVENUE

Saturday, September 17 from 10am-5pm (Held annually on the third Saturday in September)

4th Annual Downtown Hammond Council Holiday Kick-off Celebration: A Tribute to A

Christmas Story

(Held annually on the Saturday before Thanksgiving/November 19)

Hammond IS Happening!!!